

***Government and Vendor
Fiscal/Employer Agent Workshop:
Key Elements, Challenges and Lessons Learned***

Public Partnerships, LLC

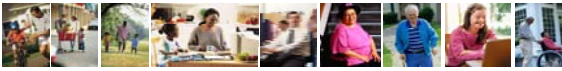
*Developing Accurate, Timely and User-Friendly Financial Reports:
The “Family Friendly”™ Report*

December 5, 2005



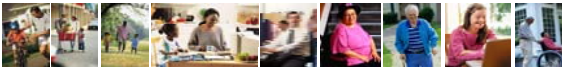
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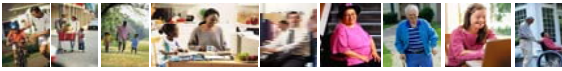
Directing Services Requires Information

- ❖ Lesson #1: Knowledge is power for consumers as well as managers.
- ❖ Consumer direction requires timely and accurate information that will empower consumers and facilitate individual decision making.
- ❖ Without good information we are substituting an old system of agency directed services for a new system of agency directed services; we are continuing to foster dependency.
- ❖ Developing the process for defining and structuring information is the first step.



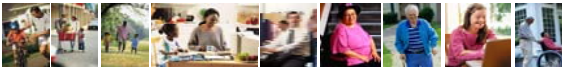
Designing Reports for Consumers and Managers

- ❖ Lesson #2: The report design process for consumers is not much different than report design for managers.
- ❖ It begins with a clear understanding of the program goals and business rules. For example:
 - Consumers are able to hire staff and purchase certain services that are within their individual budgets;
 - Rates are established within the range set by the public agency for staff and service providers that meet certain qualifications;
 - Consumers are able to make budget changes on a monthly basis among individual line items with certain restrictions without prior approval; or
 - Consumers manage units of services, rather than the cost of services.



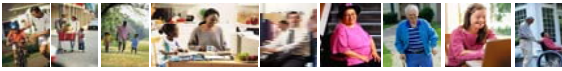
Designing Reports for Consumers and Managers

- ❖ Lesson #3: Report design requires more than a clear definition of goals, business rules and terminology. It requires a process with feedback from the end users – consumers and managers – before it is put in place.
- ❖ Some of our early “best designs” (or so we thought) failed because we didn’t take the end user fully into consideration before we produced the report design.
- ❖ This is obviously true for consumers as well as program managers.
- ❖ Which leads us to Lesson #4: There is no standard report; the right suite of reports comes from the design process with consumers and program managers.



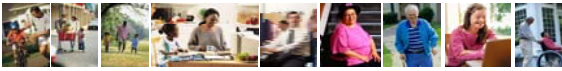
What Do Consumers Want in their Reports?

- ❖ Our initial Family Friendly™ reports failed at being friendly for families – it read like an accountant’s spreadsheet and was too technical.
- ❖ In general, PPL learned that consumers and families value:
 - Concise, accurate, straightforward reporting
 - Clear non-technical descriptions of what the numbers mean
 - Reports produced in multiple languages
 - A first page that summarizes all activity, is supported by subsequent pages of year-to-date details
 - Clear page numbers-- on every page—in the same location
 - Easy to find PPL contact information
 - The name of their Case Manager/Social Worker, so they know who to contact if they want to make changes to their plan
 - Names of their providers on the reports, so they know they are being paid for the correct number of hours



Customize Family Friendly™ for Program Goals

- ❖ Program managers request different reporting features for their populations
- ❖ PPL develops reports for each program based on individual specifications
 - No two programs served by PPL utilize the same report
 - Some program managers prefer to report employer tax payments; some do not
 - Some program managers prefer to report spending in dollar spending; some prefer to report spending in service units
 - Some program managers prefer to show provider rate information; some do not
- ❖ A comparison of three Family Friendly™ reports follows.




Program A

- ❖ Family Friendly TM reports intended to track spending, detect fraud, monitor provider utilization.
- ❖ Program Manager valued a summary report followed by a detail report.
- ❖ Detail report should read like a bank statement, including:
 - Reporting payments in dollars, rather than service units
 - Check number, payment date, vendor paid, service period covered
 - Dollar rate per unit
 - Dollar amount budgeted, used, remaining, budget percentage remaining
- ❖ Intended to exclude all tax deposit information as it complicated reports.
- ❖ Required monthly frequency to accurately track consumer spending and detect provider fraud.



Program A – Summary Report Page 1

- ❖ Annual spending summary by service type
- ❖ Total annual budget allocation
- ❖ Year-to-date spending
- ❖ Remaining balance
- ❖ Remaining percentage of annual budget



PUBLIC PARTNERSHIPS

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 148 State Street, 10th Floor
 Boston, MA 02109
 (617) 426-7303

YEAR TO DATE SPENDING SUMMARY REPORT

Account Information

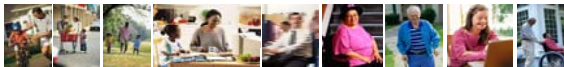
Paul Participant 123 Main Street Any Town, USA	Budget Number (ISNB): Participant ID: DMR Service Coordinator: Report Print Date: Fiscal Year:	64517-FF-1 PART01 Carrie Coordinator 11/29/2005 2006
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How to Read this Report

Read the chart below to see how much money you have spent for each item compared to how you budgeted. Check the "remaining balance" column to see if you still have funds available for each item. If there are no "(" around the amount, that means you still have funds available to you for that service item. But, if there are ")" around the "remaining balance" amount, that means you have exceeded the dollars budgeted to you for that item. A zero indicates that you have no funds budgeted for that item, but you may have submitted invoices for payment. Additional pages may follow this summary that include detail payment information.

How Much of My Budget Have I Spent Through October 31, 2005?

SERVICE DESCRIPTION	FUNDS BUDGETED	FUNDS SPENT YTD	REMAINING BALANCE	REMAINING % OF FUNDS
Adult Ed Classes	\$1,344.50	\$0.00	\$1,344.50	100%
Clothing Stipend	\$197.25	\$0.00	\$197.25	100%
Computer Hardware	\$878.75	\$0.00	\$878.75	100%
DMR ISO Fee	\$396.00	\$0.00	\$396.00	100%
Employment Support	\$1,440.00	\$0.00	\$1,440.00	100%
Medical Services	\$180.00	\$0.00	\$180.00	100%
OTHER: Transportation	\$1,200.00	\$0.00	\$1,200.00	100%
Vacation	\$799.00	\$0.00	\$799.00	100%
GRAND TOTALS	\$6,435.50	\$0.00	\$6,435.50	100%



Detail Report

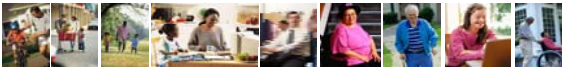
- ❖ Payment by service type and provider
- ❖ Payment by unit price with check number
- ❖ Service period covered
- ❖ Total budget remaining

Paul Participant

Budget Number (ISNB): 64517-FFD1
 Participant ID: PART01
 Fiscal Year: Carrie Coordinator
 Questions Call PPL: (617) 426-7303

Where Have I Spent My Money Through October 31, 2005?

SERVICE PAID TO	PPL CONTRACT #	DATE PAID	AMOUNT PAID	PAYMENT UNITS	DETAIL U/M	RATE	SERVICE BEGIN	SERVICE END
Group Home								
Provider A	62127	09/26/05	33.00	1.00	EACH	@ \$33.00	09/01/05	09/30/05
Provider A	62127	08/30/05	33.00	1.00	EACH	@ \$33.00	08/01/05	08/31/05
Provider A	62127	07/29/05	33.00	1.00	EACH	@ \$33.00	07/01/05	07/31/05
Sub-Total			99.00	3.00				
Employment Support								
Polus Center	62097	10/13/05	120.00	4.00	HOUR	@ \$30.00	09/01/05	09/30/05
Polus Center	62097	09/15/05	120.00	4.00	HOUR	@ \$30.00	08/01/05	08/31/05
Polus Center	62097	08/18/05	120.00	4.00	HOUR	@ \$30.00	07/01/05	07/31/05
Sub-Total			360.00	12.00				
OTHER: Transportation								
Provider B	62095	10/27/05	100.00	1.00	MONTH	@ \$100.00	11/01/05	11/30/05
Provider B	62095	09/29/05	100.00	1.00	MONTH	@ \$100.00	10/01/05	10/31/05
Provider B	62095	08/18/05	100.00	1.00	MONTH	@ \$100.00	09/01/05	
Provider B	62095	07/21/05	100.00	1.00	MONTH	@ \$100.00	08/01/05	08/31/05
Provider B	62095	06/23/05	100.00	1.00	MONTH	@ \$100.00	07/01/05	07/31/05
Sub-Total			500.00	5.00				
Vacation								
Alternative Leisure Co., Inc	62537	07/21/05	799.00	1.00	EACH	@ \$799.00	08/01/05	08/31/05
Sub-Total			799.00	1.00				
TOTAL SPENT THROUGH 10/31/05			\$1,758.00					



Program B

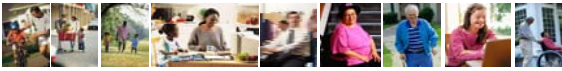
- ❖ Developed for a family-centered program with significant consumer involvement in employer duties.
- ❖ Family Friendly TM report developed in light of scandal in which state payroll processors misused tax deposit funds.
- ❖ Intended to empower families and consumers to verify tax deposits by reporting payments made, employer tax account numbers, and tax agency contact information.
- ❖ State regulation requires payroll processors to provide quarterly reports to employers. Program manager intended to maintain quarterly frequency for Family Friendly TM report.
- ❖ Program manager required cover letter stressing importance of report and retention for Workers' Compensation and program agency audits.



Program B- Tax Deposit Summary Pages

FPSO Participant : Paul Participant	
Federal Employer Identification Number	
Internal Revenue Service Phone #	1-800-829-4933
Withholding Account Number	
Revenue Services Phone #	(207) 626-8475
UC Employer Account Number	
Department of Labor Phone #	(207) 287-3176
PAYMENT HISTORY	
Period:	1/1/05 - 3/31/05
Quarter:	1
Total IRS Tax Deposits:	574.58
State Unemployment Deposit:	51.28
State Withholdings Deposit:	68.00
Total State of Deposits:	119.28
Period:	4/1/05 - 6/30/05
Quarter:	2
Total IRS Tax Deposits:	841.12
State Unemployment Deposit:	61.75
State Withholdings Deposit:	181.00
Total State of Deposits:	242.75

Period:	7/1/05 - 9/30/05	Quarter:	3
Total IRS Tax Deposits:	861.48		
State Unemployment Deposit:	64.73		
State Withholdings Deposit:	201.00		
Total State of Deposits:	265.73		
Period:	10/1/05 - 12/31/05	Quarter:	4
Total IRS Tax Deposits:			
State Unemployment Deposit:			
State Withholdings Deposit:			
Total State of Deposits:			
GRAND TOTAL DEPOSITS TO DATE			
Grand Total IRS Tax Deposits:	2,277.18		
Grand Total State Unemployment Deposit:	177.76		
Grand Total State Withholdings Deposit:	450.00		
Grand Total State of Deposits:	627.76		
State Withholdings Deposit:	181.00		
Total State of Deposits:	242.75		



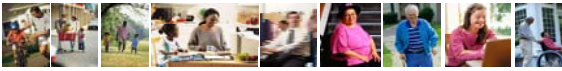
Program B – Payment Summary Page

❖ Payment by provider

❖ Provider Gross Pay, Net Pay, hours worked

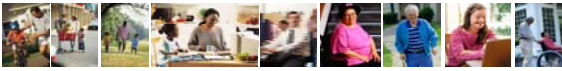
❖ Employer and employee taxes by type

PAY PERIOD END: 9/30/2005 (FY2005)		PAYROLL DETAIL REPORT BY EMPLOYEE, BY CHECK NUMBER											
Check Date, #	Hours	GROSS	NET	EE SSEC	FWT	EE MEDI	ME SWT	ER SSEC	ER MEDI	ER FUTA			
<u>FPSO ID</u>													
PAUL PARTICIPANT COU008-A	CARLISLE HOME CARE <u>Employee Name, SSN, Address, Phone</u> PAULA PROVIDER - 999-99-9999 123 MAIN STREET ANY TOWN, USA 12345	07/18/05	1226	29.8	292.74	235.35	18.15	20.00	4.24	15.00	18.15	4.24	2.34
PAUL PARTICIPANT COU008-A	CARLISLE HOME CARE <u>Employee Name, SSN, Address, Phone</u> PAULA PROVIDER - 999-99-9999 123 MAIN STREET ANY TOWN, USA 12345	07/18/05	1227	40.5	398.52	319.03	24.71	29.00	5.78	20.00	24.71	5.78	3.19
PAUL PARTICIPANT COU008-A	CARLISLE HOME CARE <u>Employee Name, SSN, Address, Phone</u> PAULA PROVIDER - 999-99-9999 123 MAIN STREET ANY TOWN, USA 12345	08/01/05	1259	34.8	341.94	275.78	21.20	23.00	4.96	17.00	21.20	4.96	2.74



Program C

- ❖ Consumer services historically managed centrally, with limited consumer or family involvement to manage service allocations.
- ❖ Prior to Fiscal Intermediary implementation there was no true expectation that families could or would manage within an allocation. This sentiment shaped development of the Family Friendly™ report.
- ❖ Service utilization is reported in units, as families, consumers and case managers have historically worked within a unit system. The program is structured to maximize Medicaid reimbursement using service units in place of dollars. No payments should ever appear by dollar cost, only units utilized.
- ❖ Employer taxes are paid by the state agency and are not budgeted in individual consumer allocations. Therefore, the program manager did not intend to report employer taxes for a family and consumer audience.
- ❖ PPL worked with the program manager to develop the simplest and most straightforward Family Friendly™ report possible.



Program C- Summary and Detail, Simply

❖ Simple, straightforward

❖ Shows summary at the top

❖ Shows detail below, including service period, provider, units used and units remaining

<p>PAUL PARTICIPANT 123 MAIN STREET ANY TOWN, USA 12345</p>	<p>PAGE NUMBER: 1 QUESTIONS? (800) 391-5193</p>
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HOW TO READ THE MONTHLY ACCOUNT STATEMENT

The Monthly Account Statement summarizes your year-to-date (YTD) activity with the Program Name Here
Section 1 shows you how many service units (hours) you were given (Begin Units), how many have been used (YTD Paid Units) and how many are left (Unused Units). **Section 2** lists who provided you service, the number of units paid, and how many units are left. If you just started the program, or if no payments have been made yet, then Section 2 will be blank. "AUTH #", "Start Date" and "End Date" are used by DDD to help manage your account.

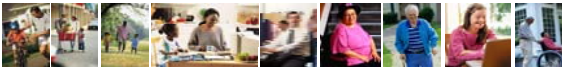
SECTION 1: SUMMARY OF YOUR ACCOUNT ACTIVITY TO DATE

SERVICE CATEGORY	AUTH ##	START DATE	END DATE	BEGIN UNITS	YTD PAID UNITS	UNUSED UNITS
Respite	2013745	07/01/05	06/30/06	720.00	174.75	545.25

SECTION 2: DETAIL OF YOUR PAID UNITS TO DATE

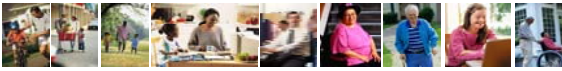
ACCOUNT ACTIVITY: Respite - AUTH # 2013745 - DATES 07/01/05 TO 06/30/06

<u>SERVICE PERIOD</u>	<u>SERVICE PROVIDER</u>	<u>YTD PAID UNITS</u>	<u>UNUSED UNITS</u>
09/26/05 TO 10/09/05	PAULA PROVIDER	17.00	703.00
10/10/05 TO 10/23/05	PAULA PROVIDER	46.25	656.75
10/24/05 TO 11/06/05	PAULA PROVIDER	51.50	605.25
11/07/05 TO 11/20/05	PAULA PROVIDER	60.00	545.25



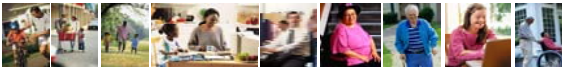
Focus on Consumer Data Needs

- ❖ By providing consumers with up-to-date spending information, expenditure patterns and remaining balances, service recipients have tools to make informed choices and successfully manage their allocations.
- ❖ Reports can be delivered to families in a variety of formats including HIPAA secure, password encrypted e-mail.
- ❖ Reports automatically generated in consumer's primary language for English and Spanish speaking participants.
- ❖ Depending on program population, reports produced in other languages including Portuguese, Russian, Creole and Haitian.
- ❖ Include detailed cover sheet with instructions for how to read the report.
- ❖ During program implementation, provide training on how to read the report. Provider consumers and families with sample reports in 'Welcome Packets.'



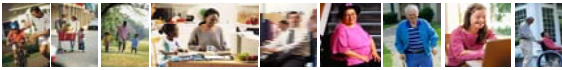
Goals for Continued Improvement

- ❖ Report employer tax payments in an easily understandable method.
- ❖ Provide necessary training to consumers/families to enable full report comprehension.
- ❖ Minimize lag between consumer receipt of report and reporting period to reflect the most timely data.
- ❖ Make reports available on-line for easy, real-time viewing.
- ❖ Include robust data in a straightforward format.
 - ❖ Maximize consumer comprehension by presenting information as directly as possible.
- ❖ Improve reports of Medicaid eligible services and service claim reports.



Different Audiences, Different Reports

	REPORT	PURPOSE	AUDIENCE
1	Family Friendly Report	Monitor year-to-date spending compared to budget in easy to understand format	Participant/Family
2	Case Load Summary	Summarize year-to-date fiscal activity for each participant in caseload	Case Manager
3	Account Transaction Report	Confirm and document all transfers by participant, by funding source	
4	Detail Payment By Vendor	Report year-to-date payments made to a vendor, grouped by participant	Provider/Senior Management
5	Detail Payment By Participant	Report year-to-date payments by participant, at check level detail	Senior Management
6	Account Balance Summary	Summarize year-to-date fiscal activity for all caseloads	
7	Funding Source Summary	Report year-to-date funding source balance by participant	



Family Friendly™ Report Spanish Version


PUBLIC PARTNERSHIPS		RESUMEN DE LOS GASTOS DEL ASO ESTE AÑO HASTA LA FECHA					
Información Sobre la Cuenta, con't de Pagina 1 (Informe de Resumen)							
Participante, Jim		Número de Presupuesto: 1234-FFD-1		Identificación del Participante: PART01			
		Año Fiscal: 2002		Llame a PPL con Perguntas: 426-7303			
Donde he gastado mi dinero hasta April 30, 2002?							
Servicio Pagado a	(código)	# del Contrato de PPL	Fecha Pagado	Cuanto Pagado	Detalle del Pago Cuantos Unidad Costo	Fecha de Principio	Servicio Fin
1:1 Appoyo Casera (<24) (0101)							
MY Support, Inc.		12863	1/9/02	3,671.28	29 DIA @ \$126.59	12/1/00	12/31/00
MY Support, Inc.		12863	2/8/02	3,263.36	29 DIA @ \$126.59	1/2/01	1/31/01
Sub-Total				6,934.64			
Desarrollo de Trabajo (0305)							
Jobs, Inc		25738	9/30/01	844.40	10 HORA @ \$84.40	8/1/00	8/31/00
Jobs, Inc		25738	10/26/01	675.52	8 HORA @ \$84.40	9/1/00	9/30/00
Jobs, Inc		25738	12/8/01	675.52	8 HORA @ \$84.40	10/1/00	10/31/00
Jobs, Inc		25738	12/22/01	675.52	8 HORA @ \$84.40	11/1/00	11/30/00
Sub-Total				2,870.96			
Entrenar de trabajo (0302)							
Jobs, Inc		23944	4/6/02	774.08	1 CADA @ \$72.00	2/1/01	2/28/01
Jobs, Inc		23944	4/24/02	774.08	1 CADA @ \$72.00	3/1/01	3/31/01
Sub-Total				1,548.16			
Educación Casera (0801)							
ABC Education		34256	1/9/02	600.00	30 HORA @ \$20.00	12/1/00	1/5/01
Sub-Total				600.00			
Servicios del Taxi (0705)							
AAA Taxi		23456	1/9/02	72.00	1 CADA @ \$72.00	12/1/00	12/31/00
AAA Taxi		23456	2/8/02	63.00	1 CADA @ \$63.00	1/1/01	1/31/01
AAA Taxi		23456	3/23/02	81.00	1 CADA @ \$81.00	2/1/01	2/28/01
XYZ Cab		23456	9/8/01	96.00	1 CADA @ \$96.00	7/1/00	7/31/00
XYZ Cab		23456	10/3/01	120.00	1 CADA @ \$120.00	8/1/00	8/31/00
XYZ Cab		23456	10/26/01	60.00	1 CADA @ \$60.00	9/1/00	9/30/00
XYZ Cab		23456	11/27/01	120.00	1 CADA @ \$120.00	10/1/00	10/31/00
XYZ Cab		23456	12/22/01	54.00	1 CADA @ \$54.00	11/6/00	11/20/00
XYZ Cab		23456	12/22/01	266.00	1 CADA @ \$266.00	11/21/00	12/1/00
XYZ Cab		23456	4/24/02	874.00	1 CADA @ \$874.00	3/1/01	3/31/01
Sub-Total				1,806.00			
MBTA (0701)							
MBTA		23456	4/6/2002	57.00	1 CADA @ \$57.00	4/1/2001	4/30/2001
MBTA		23754	4/6/2002	627.00	1 CADA @ \$627.00	5/1/2001	6/30/2001
Sub-Total				684.00			
Estipendio Personal (1301)							
Jim Participant		45682	4/6/2002	202.16	1 CADA @ \$202.16	3/1/2001	3/31/2001
Sub-Total				202.16			
TOTAL GASTADO HASTA - 4/30/02				14,645.92			

- ❑ All PPL reports can be produced in multiple languages to meet the needs of a diverse participant population
- ❑ Provides check-level detail, grouped by service
- ❑ Details tie to Individual Budget and Summary Report



Case Load Summary

- ❑ Case Manager audience
- ❑ Restricted data access
- ❑ Summarizes family friendly report

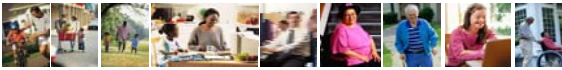


Public Partnerships, LLC
CASE LOAD SUMMARY REPORT
All figures Reflect Activity Through April 30, 2002

Report Print Date: 4/30/2002
 Fiscal Year-Period: 2002-10

Case Manager Jane Smith

PARTICIPANT	Beginning Allocation	Deposit	Withdraw	Transfer IN	Transfer OUT	Ending Allocation Balance	Annual ISNB Budget	Actual Expenses Paid	Current YTD Variances		
									End Alloc less Expenses	End Alloc - ISNB	% Funds Left
Participant, Cathy	72,078.40	0.00	0.00	2,201.00	0.00	74,279.40	74,279.40	55,423.00	18,856.40	0.00	25.4%
Participant, Jim	15,000.00	0.00	0.00	653.20	0.00	15,653.20	15,653.20	14,645.92	1,007.28	0.00	6.4%
Participant, Ralph	75,927.00	0.00	0.00	0.00	(500.00)	75,427.00	75,400.00	75,111.00	316.00	27.00	0.4%
Participant, Yolanda	32,000.00	0.00	(10,000.00)	0.00	0.00	22,000.00	22,000.00	20,899.00	1,101.00	0.00	5.0%



Account Transaction Report

- ❑ Risk Pools are used to provide one-time payments for participants
- ❑ Purpose of risk pools and fund transfers is to provide additional flexibility needed to meet unforeseen situations/crises
- ❑ Case Managers may transfer funds from one participant to another without impacting future budgets
- ❑ Participants/families may pledge to supplement services with private funds
- ❑ The FI tracks public/private money separately while creating a comprehensive audit trail on transfers

Participant	Transaction Type	Type	Transaction Date	Amount	Transfer From (To)	Annual Rollover
ACCOUNT TRANSACTION REPORT ALL POOLS AND ACCOUNTS FISCAL YEAR 2002						
Participant, Jim Manager: Jane Smith						
	Beginning Balance	P	7/1/2001	15,000.00	Begin	13,625.00
	Beginning Balance Sub-Total			15,000.00		13,625.00
	Transfer In	T	9/13/2001	653.20	Participant, Paul	-
	Transfer In Balance Sub-Total			653.20		-
	BALANCE Participant, Jim			15,653.20		13,625.00
Participant, Tony Manager: Jane Smith						
	Beginning Balance	P	7/1/2001	25,500.00	Begin	25,500.00
	Beginning Balance Sub-Total			25,500.00		25,500.00
	Transfer Out	T	9/13/2001	(1,000.00)	Participant, Paul	-
	Transfer Out	P	11/15/2001	(14,000.00)	Participant, Jim	14,000.00
	Transfer Out	P	2/18/2002	(500.00)	Participant, Sandy	500.00
	Transfer In Balance Sub-Total			(15,500.00)		14,000.00
	BALANCE Participant, Tony			10,000.00		39,500.00
Participant, Kate Manager: Henry Jones						
	Beginning Balance	P	7/1/2001	85,428.94	Begin	13,625.00
	Beginning Balance Sub-Total			85,428.94		13,625.00
	Transfer In	T	9/13/2001	500.50	Participant, Chery	-
	Transfer In	P	11/15/2001	4,582.00	Participant, Jeff	625.00
	Transfer In Balance Sub-Total			5,082.50		625.00
	Transfer Out	T	9/13/2001	(10,000.00)	Participant, Paul	-
	Transfer Out	P	11/15/2001	(13,873.00)	Participant, Ron	14,000.00
	Transfer Out	P	2/18/2002	(500.00)	Participant, Bob	500.00
	Transfer In Balance Sub-Total			(24,373.00)		14,000.00
	BALANCE Participant, Kate			90,511.44		14,250.00



Detail Payment Reports

I.D.		Participant Fund	Vendor Name	Payment Date	Amount	Item	Units	U/M	Unit Cost	Service Date From	Service Date To	Service Description
ABC123		Participant, Jim										
DAY	ABC Education	1/9/01	600.00	0508	30.00	HOUR	20.00	12/1/00	1/5/01	In-home education		
DAY	AAA Taxi	1/9/01	72.00	0702	8.00	EACH	9.00	12/1/00	12/31/00	Cab Services		

I.D.		Participant Fund	Vendor Name	Payment Date	Amount	Item	Units	U/M	Unit Cost	Service Date From	Service Date To	Service Description
123		ABC Education, Inc.										
DAY	ABC122	Participant, Jim	1/9/01	100.00	0508	5.00	HOUR	20.00	1/5/01	1/5/01	In-home education	
DAY	DEF456	Participant, Amy	2/8/01	240.00	0508	12.00	HOUR	20.00	1/1/01	1/31/01	In-home education	
DAY	DEF456	Participant, Amy	3/23/01	280.00	0508	14.00	HOUR	20.00	2/1/01	3/10/01	In-home education	
				Vendor Total	\$620.00							
444		AAA Taxi										
DAY	ABC122	Participant, Jim	1/9/01	72.00	0702	8.00	EACH	9.00	12/1/00	12/31/00	Cab Services	
DAY	ABC122	Participant, Jim	2/8/01	63.00	0702	7.00	EACH	9.00	1/1/01	1/31/01	Cab Services	
DAY	ABC122	Participant, Jim	3/23/01	81.00	0702	9.00	EACH	9.00	2/1/01	2/28/01	Cab Services	
				Vendor Total	\$216.00							
789		MY Support, Inc.										
DAY	ABC122	Participant, Jim	1/9/01	3,671.28	0102	18.00	DAY	203.96	12/1/00	12/31/00	1:1 In Home Support (<24)	
DAY	ABC122	Participant, Jim	2/8/01	3,263.36	0102	16.00	DAY	203.96	1/2/01	1/31/01	1:1 In Home Support (<24)	
DAY	DEF456	Participant, Amy	1/9/01	675.52	0302	32.00	HOUR	21.11	12/1/00	12/31/00	Work Training	
DAY	DEF456	Participant, Amy	2/8/01	675.52	0302	32.00	HOUR	21.11	1/1/01	1/31/01	Work Training	
DAY	GHI222	Participant, Mary	1/24/01	388.00	0602	20.00	HOUR	19.40	12/1/00	12/31/00	1:1 Staff paid by agency	
DAY	GHI222	Participant, Mary	2/8/01	620.80	0602	32.00	HOUR	19.40	1/1/01	1/31/01	1:1 Staff paid by agency	
DAY	GHI222	Participant, Mary	3/23/01	543.20	0602	28.00	HOUR	19.40	2/1/01	2/28/01	1:1 Staff paid by agency	
DAY	GHI222	Participant, Mary	4/6/01	465.60	0602	24.00	HOUR	19.40	3/1/01	3/31/01	1:1 Staff paid by agency	
DAY	JKL001	Participant, Sue	1/24/01	3,059.40	0102	15.00	DAY	203.96	12/1/00	12/31/00	1:1 In Home Support (<24)	
DAY	JKL001	Participant, Sue	2/8/01	4,079.20	0102	20.00	DAY	203.96	1/1/01	1/31/01	1:1 In Home Support (<24)	
DAY	JKL001	Participant, Sue	3/23/01	2,447.52	0102	12.00	DAY	203.96	2/1/01	2/28/01	1:1 In Home Support (<24)	
DAY	MNO999	Participant, Paul	3/23/01	388.00	0602	20.00	HOUR	19.40	2/1/01	2/28/01	1:1 Staff paid by agency	
DAY	MNO999	Participant, Paul	4/6/01	620.80	0602	32.00	HOUR	19.40	3/1/01	3/31/01	1:1 Staff paid by agency	
				Vendor Total	\$20,898.20							

- Management audience
- Program-wide data access
- Monitor year to date spending and service delivery by vendor



Fund Availability & Account Balance Summary Reports

- ❑ Provides systemwide summary of financial activity, by participant
- ❑ Tracks multiple funding sources by participant, including public and private cash resources, risk pools and funding transfers

PUBLIC PARTNERSHIPS										Public Partnerships, LLC Fund Availability Summary By Participant		Report Run Date 4/30/2002 Agency Contract # 123456789 Fiscal Year 2002 YTD Expenses Through 4/30/2002									
PARTICIPANT	RES	DAY	SUP	WAIT	T22	DOE	FAM	POS	ALL FUNDS	PUBLIC PARTNERSHIPS					Public Partnerships, LLC Account Balance Summary Report By Participant, By Pool		Report Run Date 4/30/2002 Agency Contract # 123456789 Fiscal Year 2002 YTD Expenses Through 4/30/2002				
										PARTICIPANT	Beginning Balance	Deposit	W/Draw	Transfer IN	Transfer OUT	Ending Allocation Balance	Annual ISNB Budget	Actual Expenses Paid	End Alloc less Expenses	End Alloc less ISNB	ISNB less Expenses
Participant, Amy										Participant, Amy	13,625	0	0	1,625	0	15,250	15,250	13,308	1,942	0	1,942
Participant, Bob										Participant, Bob	3,286	0	0	0	(1,714)	1,572	1,512	1,426	146	60	86
Participant, Cathy	73									Participant, Cathy	72,078	0	0	2,201	0	74,279	74,279	55,423	18,856	0	18,856
Participant, Don	58									Participant, Don	68,802	825	0	0	0	69,627	68,644	52,651	16,976	983	15,993
Participant, Elmer										Participant, Elmer	8,611	611	0	0	0	9,222	9,222	8,001	1,221	0	1,221
Participant, Fred	111									Participant, Fred	124,536	0	0	0	0	124,536	124,421	120,074	4,462	115	4,347
Participant, Ginny										Participant, Ginny	928	0	0	0	0	928	928	928	0	0	0
Participant, Harry	83									Participant, Harry	83,428	34,354	0	0	0	117,782	117,782	104,698	13,084	0	13,084
Participant, Ingrid	2									Participant, Ingrid	0	0	0	2,600	0	2,600	2,600	2,129	471	0	471
Participant, Larry	13									Participant, Jim	15,000	0	0	653	0	15,653	15,653	14,646	1,007	0	1,007
Participant, Mary	4									Participant, Kate	63,925	0	(7,000)	0	0	56,925	56,825	52,000	4,925	100	4,825
Participant, Nancy										Participant, Larry	13,864	0	0	0	0	13,864	13,864	11,112	2,752	0	2,752
Participant, Paul										Participant, Mary	4,868	1,123	0	0	0	5,991	5,991	4,562	1,429	0	1,429
Participant, Quinn										Participant, Nancy	30,000	0	0	0	0	30,000	30,000	30,000	0	0	0
Participant, Ralph	75									Participant, Ollie	12,000	0	0	0	0	12,000	12,000	11,589	411	0	411
Participant, Sue	131									Participant, Paul	50,002	0	0	0	(13,854)	36,148	36,148	31,489	4,659	0	4,659
Participant, Tony										Participant, Quinn	24,628	0	0	0	0	24,628	23,628	22,222	2,406	1,000	1,406
Participant, Uma										Participant, Ralph	75,927	0	0	0	(500)	75,427	75,400	75,111	316	27	289
Participant, Vivian	76									Participant, Sue	135,249	3,607	0	0	0	138,856	138,856	121,333	17,523	0	17,523
Participant, Walter										Participant, Tony	25,500	0	0	0	(15,500)	10,000	10,000	8,500	1,500	0	1,500
Participant, X	11									Participant, Uma	9,760	0	0	0	0	9,760	9,760	8,481	1,279	0	1,279
Participant, Yolanda										Participant, Vivian	61,546	0	0	0	0	61,546	61,546	60,717	829	0	829
Participant, Zuzu	14									Participant, Walter	2,042	0	0	10,172	0	12,214	12,214	11,631	583	0	583
Totals	712									Participant, X	16,638	1,871	0	0	0	18,509	18,509	15,316	3,193	0	3,193
										Participant, Yolanda	32,000	0	(10,000)	0	0	22,000	22,000	20,899	1,101	0	1,101
										Participant, Zuzu	15,037	0	0	500	0	15,537	15,537	15,123	414	0	414
										Totals	963,281	42,391	(17,000)	17,751	(31,568)	974,855	972,570	873,369	101,486	2,285	99,201