

**IndependentChoices
Representative Screening Questionnaire**

Name of Participant: _____

Medicaid #: _____ Phone #: (_____) _____

Name of Proposed Representative: _____

Address: _____

Phone #: (_____) _____ Relationship: _____

If you are not a family member, please describe your relationship, how long you have known the participant and how often you have contact with the participant: _____

Do you receive money from the participant or anyone else to care for the participant? Yes: _____ No: _____

If yes, please identify the source and purpose of the funds?

After reading the description that outlines the responsibilities of the representative, do you understand your functions and are you willing to volunteer to serve as the participant's representative?

Yes: _____ No: _____

Are you willing to sign a designation form stating that you will serve in this capacity? Yes: _____ No: _____

Do you understand that you cannot pay yourself for this role and cannot become a paid caregiver? Yes:_____No:_____

REPRESENTATIVE REQUIREMENTS

DEFINITION:

A representative is a participant's legal guardian, family member or any other person identified by the participant in consultation with the IndependentChoices staff to manage personal assistance with a monthly allowance when the participant is unable to do so independently.

A representative must:

- Show a strong personal commitment to the participant
- Show knowledge about the participant's preferences
- Agree to a visit the participant at least weekly
- Be willing and able to meet all program requirements listed of the participant
- Be at least 18 years old
- Be at least willing to become the payee for Social Security or Supplemental Security Income
- Be willing to submit to criminal background checks, if requested
- Obtain the approval from other family members to serve

A representative CANNOT:

- Be paid for this service
- Be hired by the project participant
- Be known to abuse drugs or alcohol
- Have any history of physical, mental or financial abuse